

# Meeting Minutes

Harper Archer Elementary

Date: **August 31, 2022**

Time: **3:24**

Location: **Virtual**

## I. Roll Call

| Role                | Name (or Vacant)        | Present or Absent |
|---------------------|-------------------------|-------------------|
| Principal           | Crystal January         | Present           |
| Parent/Guardian     | Shaquanna Colbert-White | Absent            |
| Parent/Guardian     | Alisha Vinson           | Absent            |
| Parent/Guardian     | Erica Salaam            | Present           |
| Instructional Staff | James Davis             | Present           |
| Instructional Staff | Jadasea Moore           | Present           |
| Instructional Staff | Carla Maxberry          | Present           |
| Community Member    | Kwame Abernathy         | Present           |
| Community Member    | Vacant                  |                   |
| Swing Seat          | Kevin Simmons           | Present           |

Quorum Established: **[Yes]**

## I. Action Items

- A. **Approval of Agenda:** Motion made by: **[Davis]**; Seconded by: **[Simmons]**  
**Members Approving:** Maxberry, Simmons, Abernathy, Moore, Davis  
**Members Opposing:**  
**Members Abstaining:**  
**Motion [Passes]**

## B. Fill Open Community Member Seat:

|                                      |  |
|--------------------------------------|--|
| <b>Open Position:</b>                | <b>Community Member</b>                    |
| <b>Nominee's Name:</b>               | Noki Crew                                  |
| GO Team Members<br><b>In favor</b>   | Abernathy, Simmons, Davis, Moore, Maxberry |
| GO Team Members<br><b>Opposed</b>    |  |
| GO Team Members<br><b>Abstaining</b> |  |

- C. **Approval of Previous Minutes:** *List any amendments to the minutes:*

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Motion made by: [Simmons](#); Seconded by: [Davis](#)

**Members Approving:** Maxberry, Simmons, Abernathy, Moore, Davis

**Members Opposing:**

**Members Abstaining:**

**Motion** [[Passes](#)]

### D. Election of Officers

#### i. Chair: Result: [James Davis](#)

|  |              |
|--|--------------|
| <b>Officer Position:</b>                           | <b>Chair</b> |
| <b>Nominee Name</b>                                | James Davis  |
| Moore, Davis, Simmons, Abernathy, Maxberry, Salaam |              |

**Maxberry – Declined (nominated by Davis, seconded by Moore)**

**Moore – ineligible**

**Davis – Simmons**

#### ii. Vice Chair: Result: [Jadasea Moore](#)

|  |                   |
|--|-------------------|
| <b>Officer Position:</b>                           | <b>Vice Chair</b> |
| <b>Nominee Name</b>                                | Jadasea Moore     |
| Moore, Davis, Simmons, Abernathy, Maxberry, Salaam |                   |

#### iii. Secretary: Result: [Kevin Simmons](#)

|                                     |  |
|-------------------------------------|--|
| <b>Officer Position:</b>            | <b>Secretary</b>                                   |
| <b>Nominee Name</b>                 | Simmons  |
| GO Team Members In favor of Nominee | Moore, Davis, Simmons, Abernathy, Maxberry, Salaam |
|                                     |  |
|                                     |  |

**Maxberry – Declined**

**Simmons –**

**Salaam - Declined**

#### iv. Cluster Representative: Result: [Kwame Abernathy](#)

|                                     |  |
|-------------------------------------|--|
| <b>Officer Position:</b>            | <b>Cluster Representative</b>                      |
| <b>Nominee Name</b>                 | Abernathy  |
| GO Team Members In favor of Nominee | Moore, Davis, Simmons, Abernathy, Maxberry, Salaam |
|                                     |  |

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|  |  |
|--|--|
|  |  |
|--|--|

**Maxberry – Declined**

**Abernathy –**

- E. **Review and Approve Public Comment Protocol** [Insert or attach approved Public Comment Format] Motion to adopt made by: **Moore** Seconded by: **Simmons**  
Members Approving: **Moore, Davis, Simmons, Abernathy, Maxberry, Salaam**  
Members Opposing:  
Members Abstaining  
Motion **[Passes]**

- F. **Set GO Team Meeting Calendar** (GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)

|   | Date                      | Time | Location | Public Comment Permitted? (Yes/No) |
|---|---------------------------|------|----------|------------------------------------|
| 1 | September 29              | 5:00 |          |                                    |
| 2 | October 27                | 5:00 |          | yes                                |
| 3 | November 17               | 5:00 |          | yes                                |
| 4 | December 8th              | 5:00 |          |                                    |
| 5 | January 26th              | 5:00 |          | yes                                |
| 6 | February 16 <sup>th</sup> | 5:00 |          | yes                                |
| 7 | March 16 <sup>th</sup>    | 5:00 |          | yes                                |
| 8 |                           |      |          |                                    |

- G. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**  
Motion to adopt made by: **[Simmons]**; Seconded by: **[Moore]**  
Members Approving: **Moore, Davis, Simmons, Abernathy, Maxberry, Salaam**  
Members Opposing:  
Members Abstaining  
Motion **[Passes/]**

## II. Information Items *(add items as needed)*

- A. **Principal's Report**
- i. **Enrollment and/or Leveling Updates**
  - ii. **Strategic Plan and Performance Measures Update**

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iii. SMART Goals

iv. GMAS Results

**III. Announcements**

- A. STEM Survey
- B. GoTeam Training
- C. Curriculum Night

**IV. Adjournment**

Motion made by: [Moore]; Seconded by: [Davis]

Members Approving: Moore, Davis, Simmons, Abernathy, Maxberry, Salaam

Members Opposing:

Members Abstaining:

Motion [Passes]

**ADJOURNED AT [4:28]**

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**Minutes Taken By:** [Moore]

**Position:** Interim Secretary

**Date Approved:** [Insert Date When Approved]